

## Check if you can claim self employment income support scheme

HMRC have stated that Agents/Accountants can't make a claim on your behalf so hopefully the following will assist you.

<https://www.gov.uk/guidance/claim-a-grant-through-the-coronavirus-covid-19-self-employment-income-support-scheme>

On the page click the green login button to login

You will be asked to provide your

\* Your UTR Number

\* Your National Insurance Number

Once entered it should come up with a message that you can claim from 8am on 14<sup>th</sup> May 2020 or within a few days.

Please note if employment income or pension payments is higher than self employed income the government will not pay you anything.

To carry on further you need to have a government gateway account so if you do not have one click to create one

## How to create a government gateway account

### Quick Tips

- If you have multiple businesses, create a separate government gateway account for each business so that each businesses details are held in one place
- Usefull to have your passport or driving licence as they may ask for various information.

### Instructions on how to create government gateway account (sorry you need an email account to do this)

1. Click "Create sign in details"
2. Enter your email address where asked.
3. You will now be emailed a confirmation code. Use this code to confirm your email address.
4. You will now be issued with a User ID for your government gateway account.
5. Also you will create a password which you will need to enter the gateway.

RECOMMENDED: Print this page to PDF and file it somewhere safe. The user ID is a digital string so not memorable. Losing this ID can create a lot of work in the future

Then go back into the self employment support scheme and go through again and login with the government gateway id and password

It will ask you to confirm your email address and perhaps any other detail's they request.

HMRC will send you an email with additional information how to claim.

IMPORTANT: As the User ID is a digit string it is sometimes confused for your UTR or tax ID. If you are registering for a tax (such as self assessment) please note that you have not yet registered, you have only created your government gateway account. You will still need to complete another step to register with HMRC.

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